

**From:** [Vankeerbergen, Bernadette](#)  
**To:** [Elmore, Bartow J.](#); [Heikes, Jacklyn C.](#); [Liu, Morgan](#); [Smith, Jeremie S.](#)  
**Cc:** [Wilson, Luke](#); [Haddad, Deborah](#); [Oldroyd, Shelby Q.](#)  
**Subject:** Islamic Studies and History 3355  
**Date:** Wednesday, October 14, 2020 4:30:00 PM  
**Attachments:** [image001.png](#)

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Dear all,

The Arts and Humanities 2 Panel of the ASC Curriculum Committee recently reviewed a request to create cross-listed Islamic Studies and History 3355 with GE Historical Study & GE Diversity—Global Studies.

I am happy to let you know that the Panel thought this was a well-designed course with a robust GE assessment plan (as long as all the direct methods of assessment are not used at the same time). The panel unanimously approved the request with a few comments/suggestions about the syllabus:

- Pp. 2-3: Twenty percent of the grade is from participation and engagement, but the syllabus does not indicate how students will be graded on those. It will be helpful to have a sub-heading (just like “Map Assignment,” “Readings,” “Primary Source Seminars,” and “Mid-Term and Final Analytical Essay”) that specially addresses what a student must do to achieve that 20%.
- P. 3: In the Grading Scheme, it would be preferable to keep language consistent and say Primary Source Analysis Worksheet (as described in the Readings, Assignments, and Class Participation section) instead of Source Analyses.
- P. 3: Outdated disability services statement. Use the most up-to-date statement and Pomerene has not been used by SLDS for years. Recommend using 16 pt font.
- In final syllabus, it might be good to add a statement on attendance, missed assignments, and perhaps the statements on mental health, diversity, and title IX.
- If course is taught this Spring, adjust the schedule (remove Spring Break).
- In addition to the two books, there are extra readings in the schedule. The syllabus does not indicate where those readings will be available. Carmen?
- In the Islamic Studies Major Advising Sheet, Islamic Studies 3355 appears as an option in the **Society and Cultures** category. However, all of the other courses in this category (with the exception of MRS 2514) also appear in the Non-Language Electives category. Shouldn't 3355 be an option as an elective as well?

I am including the usual reminder that the GE assessment plan will need to be implemented from the very first offering of the courses and GE data will need to be gathered. As is the case for all new GE courses, after the second offering of the courses, the Assessment Panel will ask the department to submit an initial report summarizing GE assessment results of those first two offerings (following the format in Appendix 11 of the ASC Curriculum and Assessment Operations Manual [p. 127]

[https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC\\_Curriculum\\_and\\_Assessment\\_Operations\\_Manual.pdf](https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_Curriculum_and_Assessment_Operations_Manual.pdf) ). The Assessment Panel and/or our office can help the departments of NELC and History with any aspect of the GE assessment requirement. Shelby Oldroyd (our Curriculum and Assessment Assistant; here cc'd) will also make sure to contact the departments before the courses are offered and provide any assistance that may be needed with assessment.

Both courses have already been advanced to OAA and OUR.

Should you have any questions about the feedback of the Panel, please feel free to contact Luke Wilson (faculty Chair of the A&H2 Panel; cc'd on this email), or me.

Best wishes,  
Bernadette



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